



Meeting: **AUDIT & GOVERNANCE COMMITTEE**  
Date: **WEDNESDAY, 10 APRIL 2019**  
Time: **5.00 PM**  
Venue: **COMMITTEE ROOM - CIVIC CENTRE, DONCASTER ROAD,  
SELBY, YO8 9FT**  
To: **Councillors K Arthur (Chair), I Reynolds (Vice-Chair),  
J Cattanach, J Chilvers, B Marshall, M McCartney and  
B Sage**

**There will be a briefing for Councillors at 4.30pm in the Committee Room.**

## Agenda

### 1. **Apologies for Absence**

### 2. **Disclosures of Interest**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

### 3. **Minutes (Pages 1 - 8)**

To confirm as a correct record the minutes of the Audit and Governance Committee held on 30 January 2019.

**4. Chair's Address to the Audit and Governance Committee**

**5. Audit Action Log (Pages 9 - 10)**

To review the Audit Action Log.

**6. Audit and Governance Work Programme 2018/19 (Pages 11 - 12)**

To note the current Work Programme.

**7. External Audit Strategy Memorandum (A/18/21) (Pages 13 - 32)**

To consider and note the Audit Strategy Memorandum.

**8. External Audit Progress Report (A/18/22) (Pages 33 - 46)**

To consider the External Audit Progress Report.

**9. Internal Audit, Counter Fraud and Information Governance Progress Report 2018/19 (A/18/23) (Pages 47 - 78)**

To receive the report from the Audit Manager (Veritau) and Counter Fraud Manager (Veritau), which asks the Committee to note the update on progress made in delivering the internal audit, counter fraud and information governance work for 2018/19.

**10. Internal Audit, Counter Fraud and Information Governance Plans 2019/20 (A/18/24) (Pages 79 - 98)**

To receive the report from the Audit Manager (Veritau) and Counter Fraud Manager (Veritau), which asks the Committee to approve the Internal Audit Plan 2019/20; and note the Counter Fraud and Information Governance Plans 2019/20.

**11. Annual Report 2018/19 (A/18/25) (Pages 99 - 110)**

To approve the Audit and Governance Committee Annual Report 2018/19; in addition the Committee are asked to delegate authority to the Democratic Services Officer in consultation with the Chair, to update the appendix prior to publication to reflect the work undertaken at the final meeting of the municipal year.

**12. Work Programme 2019/20 (A/18/26) (Pages 111 - 114)**

To agree items for inclusion on the Audit and Governance Committee's 2019-20 work programme.

**13. Report of the Committee on Standards in Public Life and Update to Selby District Council's Code of Conduct (A/18/27) (Pages 115 - 124)**

To note the report from the Interim Solicitor to the Council, on the report of the Committee on Standards in Public Life; and to approve the suggested amendments to the Council's Code of Conduct for Members, and the arrangements for dealing with standards allegations as set out in the second part of the table in Appendix 1 ( Best Practice).

*Janet Waggott*

**Janet Waggott, Chief Executive**

<p><b>Dates of next meetings (5.00pm)</b> Tuesday 30 July 2019</p>
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Enquiries relating to this agenda, please contact Dawn Drury on [ddrury@selby.gov.uk](mailto:ddrury@selby.gov.uk) 01757 292065.

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Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Democratic Services Officer on the above details prior to the start of the meeting. Any recording must be conducted openly and not in secret.